

# 2017-2018 Registration Time line

Dates	Planned event	Notes & Tasks
January 16th	<ul style="list-style-type: none"> <li>CTA to Visit and present to 10<sup>th</sup> graders in auditorium through Social Studies Classes</li> </ul>	
February 1 <sup>st</sup>	<ul style="list-style-type: none"> <li>CTA Visit permission slips due back to guidance.</li> </ul>	We will begin collecting the permission slips on the January 29 <sup>th</sup> .
February 7 <sup>th</sup>	<ul style="list-style-type: none"> <li>10<sup>th</sup> graders to visit CTA 11:30 – 1:30</li> </ul>	
February 15 <sup>th</sup>	<ul style="list-style-type: none"> <li>PHS Registration Night</li> <li>Grade level Assemblies for Registration procedures</li> <li>2<sup>nd</sup> period Freshmen</li> <li>3<sup>rd</sup> period Juniors</li> <li>4<sup>th</sup> period Sophomores</li> <li>Education planning guides passed out during assemblies (only to 9<sup>th</sup> graders).</li> </ul>	Middle schools will have distributed their books and materials to incoming freshmen.
February 16 <sup>th</sup>	<ul style="list-style-type: none"> <li><b>Registration Day</b> – beginning of open registration week Registration Sheets will be given out in 1<sup>st</sup> pd</li> <li><b>24 Hour Open Registration Week</b> – Students will have the week to complete online registration.</li> <li><b>Counselors in front of Media Center for Q &amp; A</b></li> </ul>	We are encouraging them to do this with their parents at home but can complete them at lunch or by appointment with their counselor.
February 21 <sup>st</sup>	<ul style="list-style-type: none"> <li>CTA Open House</li> </ul>	
February 23 <sup>rd</sup>	<ul style="list-style-type: none"> <li><b>Registration Sheet Collection</b> – English teachers</li> </ul>	Sheets are to be submitted to English teachers except Current CTA students turn them in to guidance.
February 27 <sup>th</sup> - March 2 <sup>nd</sup>	<ul style="list-style-type: none"> <li>Conduct Career Cruising Registration Meetings with 9<sup>th</sup> grade classes in Labs</li> </ul>	
March 6 <sup>th</sup> – 22 <sup>nd</sup>	<ul style="list-style-type: none"> <li>Counselor Individual Meetings with 9- 11<sup>th</sup> graders through Social Studies classes.</li> </ul>	Students will have the opportunity to make modification to their schedules at this time.
March 10 <sup>th</sup>	<ul style="list-style-type: none"> <li>All students should be registered in Career Cruising</li> </ul>	

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[https://ccps365-my.sharepoint.com/personal/deahle\\_calvertnet\\_k12\\_md\\_us/Documents/Guidance/Registration Information/registration proceduresSY2018 & Time line-SV.doc](https://ccps365-my.sharepoint.com/personal/deahle_calvertnet_k12_md_us/Documents/Guidance/Registration%20Information/registration%20proceduresSY2018%20&%20Time%20line-SV.doc)